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The Information Technology Act, 2000

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The Power of Hope

Overcoming Depression, Anxiety, Guilt, and Stress

Islands of Eight Million Smiles

Idol Performance and Symbolic Production in Contemporary Japan

Harvard Univ Council on East Asian Since the late 1960s a ubiquitous feature of popular culture in Japan has been the "idol," an attractive young actor packaged and promoted as an adolescent role model and exploited for marketing. This book offers ethnographic case studies on the symbolic qualities of idols and how they relate to the conceptualization of self among adolescents.

Now You're Speaking My Language

Honest Communication & Deeper Intimacy for a Stronger Marriage

B&H Publishing Group "Originally published as Covenant marriage: building communication and intimacy"--T.p. verso.

Night Myst

Penguin Eons ago, vampires tried to turn the Dark Fae in order to harness their magic, only to create a demonic enemy more powerful than they imagined. Now Myst, the Vampiric Fae Queen of the Indigo Court, has enough power to begin a long prophesied supernatural war. And Cicely Waters, a witch who can control the wind, may be the only one who can stop her-and save her beloved Fae prince from the Queen's enslavement.

Making Sense of Change Management

A Complete Guide to the Models, Tools and Techniques of Organizational Change

Kogan Page Publishers The definitive, bestselling text in the field of change management, *Making Sense of Change Management* provides a thorough overview of the subject for both students and professionals. Along with explaining the theory of change management, it comprehensively covers the models, tools, and techniques of successful change management so organizations can adapt to tough market conditions and succeed by changing their strategies, structures, boundaries, mindsets, leadership behaviours and of course their expectations of the people who work within them. This completely revised and updated 4th edition of *Making Sense of Change Management* includes more international examples and case studies, emerging new thinking and practice in the area of cultural change and a new chapter on the interrelationship with project management (PM) and change management. It also covers complexity models, agile approaches, and stakeholder management along with cultural sensitivity and what to do when cultures collide. *Making Sense of Change Management* remains essential reading for anyone who is currently part of, or leading, a change initiative. Online supporting resources include lecture slides, making this an ideal textbook for MBA or graduate students focusing on leading or managing change.

Fundamentals of Project Management

Developing Core Competencies to Help Outperform the Competition

Amacom Books Updated concepts and tools to set up project plans, schedule work, monitor progress-and consistently achieve desired project results. In today's time-based and cost-conscious global business environment, tight project deadlines and stringent expectations are the norm. This classic book provides businesspeople with an excellent introduction to project management, supplying sound, basic information (along with updated tools and techniques) to understand and master the complexities and nuances of project management. Clear and down-to-earth, this step-by-step guide explains how to effectively spearhead every stage of a project-from developing the goals and objectives to managing the project team-and make project management work in any company. This updated second edition includes: * New material on the Project Management Body of Knowledge (PMBOK) * Do's and don'ts of implementing scheduling software* Coverage of the PMP certification offered by the Project Management Institute* Updated information on developing problem statements and mission statements* Techniques for implementing today's project management technologies in any organization-in any industry.

Financial Planning and Control

Bright & Young Publishers Financial Planning is the practice of approximating the capital needed and establishing its competition (Snowdon, 2019). It is the practice of outlining financial strategies in association with procurement, investment, and management of capital of a business. On the other hand, financial controls are the processes, strategies, and techniques by which an enterprise monitors and controls the course, distribution, and usage of its monetary capital (Snowdon, 2019). Therefore, financial planning and controls are the very basics of reserve administration and operational competence in any enterprise. This is because they both offer the foundation for comprehensive administration and permit managers to create rules and guidelines that empower the corporate to prosper and develop (Snowdon, 2019). In this book, we are going to understand financial planning and control.

Stepping Stones To Achieving Your Doctorate: By Focusing On Your Viva From The Start

Focusing on your viva from the start

McGraw-Hill Education (UK) This title focuses specifically on how doctoral candidates can raise levels of thinking about their topic, their research process and their contributions to knowledge. It emphasises the nature of conceptualisation sought by examiners within theses.

Activity Systems Analysis Methods

Understanding Complex Learning Environments

Springer Science & Business Media In the last two decades, there has been growing interest in pursuing theoretical paradigms that capture complex learning situations. Cultural Historical Activity Theory (CHAT) is one of several theoretical frameworks that became very popular among educational researchers because it conceptualizes individuals and their environment as a holistic unit of analysis. It assumes a non-dualistic ontology and acknowledges the complexities involved in human activity in natural settings. Recently, reputable journals such as the *American Psychologist*, *Educational Psychologist*, and *Educational Researcher* that are targeted for a wide-range of audience have included articles on CHAT. In many of such articles, CHAT has been referred to as social constructivism, sociocultural theory, or activity theory. Activity systems analysis is one of the popular methods among CHAT researchers for mapping complex human interactions from qualitative data. However, understanding the methods involved in activity systems analysis is a challenging task for many researchers. This difficulty derives from several reasons. First the original texts of CHAT are in Russian and there have been numerous authors who report on the difficulties of reconciling translation problems of the works of original authors' such as Vygotsky and Leontiev. Second, in North America activity systems analysis has deviated from the Russian scholars' intentions and Engeström's original work using the triangle model to identify tensions to overcome and bring about sociopolitical change in participant practices. Third, to this date there are numerous publications on the theoretical background of activity theory and studies reporting the results of using activity systems analysis for unpacking qualitative data sets, but there have been no methodological publications on how researchers engage in activity systems analysis. Thus, there is a dearth of literature in both book and journal publications that guide researchers on the methodological issues involving activity systems analysis.

Applied Business Statistics

Juta Academic *Applied Business Statistics: Methods and Excel-based applications (second edition)* is an introductory Statistics text written specifically for Management students who require an understanding of the role of Statistics in analysing business data in fields such as Marketing, Finance, Human Resources, Production and Logistics. The primary focus of this text is to empower management students with statistical decision making skills so that they become active participants rather than passive observers in business situations where statistical findings are reported and discussed as part of a management decision making process. The text is divided into three major sections: „h exploratory data analysis „h statistical inferences, and „h statistical modelling. Each section focuses on a different role of Statistics as a decision support tool. Emphasis is therefore placed on: „h the data requirements for the various techniques and issues of data quality „h indentifying likely application areas through numerous illustrative examples „h noting the limitations of techniques for decision analysis, and the valid management interpretation of statistical findings. A new feature of this edition of *Applied Business Statistics* is the use of computer software such as Excel to perform statistical analysis. Excel's statistical capabilities are illustrated through numerous worked examples found in the text. Students are given the opportunity to familiarize themselves with Excel's statistical capabilities by applying them to data sets of business problems, which are available on the accompanying CD. Students can monitor their learning with the help of the exercises at the end of every chapter. Each statistical technique is developed through business-related worked examples drawn from the author's diverse work experiences as a statistical consultant. In this way, a student can readily grasp the basic concept of the technique as well as see how it would be applied in practice. This combination of method and application should prove helpful to both student and lecturer. With a working knowledge of Excel, students can become managers who are able to design and conduct their own statistical analysis in the workplace. *Applied Business Statistics* is therefore accessible to all students, as only a basic level of mathematical ability is required to work through this book.

Multiple-choice Questions for Introduction to Business Management

Effective Strategy Execution

Improving Performance with Business Intelligence

Springer This book demonstrates how an improved strategic management approach, leveraging established management concepts in conjunction with the innovative technology solutions offered by business intelligence, can lead to better performance. It presents the three main barriers to effective strategy execution and explains how they can be overcome. Creating a shared understanding of the strategy at all levels of the organization using a Value Scorecard™ and following the Strategic Alignment Process™ allow organizations to measure and monitor performance. Strategic Alignment Remote Control™ is presented as the ultimate tool for managers to remain in control of their business. Seven case studies from different industries across the globe provide examples of how the organizational performance can be improved. They include companies like Daimler, Tetra-Pak, Würth, Germany's Federal Employment Agency, the city of Aix-Les-Bains, and Giesecke & Devrient. Additional examples from organizations like Disney, Marriott, Volkswagen, Avis, FedEx, and Harrah's help to demonstrate how applying the concepts introduced adds unique value. The second edition of this book has been updated and improved. Additionally it includes a separate section on decision-making under uncertainty and the results of a survey on the adoption of business intelligence.

Corporate Sustainability & Responsibility

Lulu.com Corporate Sustainability & Responsibility (CSR) - incorporating corporate responsibility, sustainable development, business ethics and corporate citizenship - has become a widely taught subject in business schools and practiced in companies around the world. Presented here is a comprehensive textbook that introduces students and practitioners to CSR theory and practice, looking at the past, present and future. The text includes 25 case studies and over 60 sets of discussion questions (nearly 200 questions), which allow teachers, students and practitioners to reflect on the presented content and to discuss, debate and dig deeper into the issues. The text itself is written in a highly readable style, without sacrificing academic rigour (there are over 200 references cited). The result is an inexpensive, accessible and searchable introduction to a management discipline that has become critical to the future of business, written by one of the world's leading authorities on the subject.

Welcome to My Country

Anchor The world of the schizophrenic, the depressed, the suicidal can seem a foreign, frightening place. Now, a brilliant writer/psychologist takes readers on a mesmerizing journey into this enigmatic world. As readers interact through Slater with patients Lenny, Moxi, Oscar, and Marie, they come to understand more about the human mind and spirit. First serial to Harper's.

Applied Law for Police Officials

Juta and Company Ltd

Understanding Animal Breeding

Simon & Schuster Books For Young Readers Intended as a learning text, rather than simply a reference, this work addresses the abstract concepts of animal breeding. It presents the necessary mathematics, but assumes no previous experience in genetics and statistics. Well organized and readable, the book stresses application, then explains theory for an overall understanding of the material.

COVID-19 and Islamic Social Finance

Routledge It is said that the COVID-19 pandemic has turned back the poverty clock. As such, there is a need to have social mechanisms put in place to provide relief to those who are affected in this regard. Islamic social finance consists of tools and institutions that could be used to alleviate poverty. This book explores the impact of COVID-19 on Islamic finance to better understand the effectiveness of Islamic social finance in helping those who have been affected by poverty overnight due to the halt in all major economic activities in the context of the pandemic. Since the struggle against poverty in each country will be different, the book attempts to shed light on the experiences of different countries by presenting successful models of Islamic social finance. The book first looks at poverty and

COVID-19 before delving into the role of Islamic social financial institutions and how they have risen against COVID-19. The book concludes by examining the impact of COVID-19 on Islamic microfinance. This book is the first of its kind on the subject of COVID-19, and it intends to bridge the gap in the literature.

The Book of Chilam Balam of Chumayel

Library of Alexandria

The Information Revolution and Developing Countries

MIT Press An analysis of the problems and possibilities of the information revolution in developing countries, taking into account political, institutional, and cultural dynamics and structures.

Augmented Reality in Educational Settings

BRILL This book is intended to provide teachers and researchers with a wide range of ideas from researchers working to integrate the new technology of Augmented Reality into educational settings and processes.

Software Project Management

Applied Ethnomusicology

Historical and Contemporary Approaches

Cambridge Scholars Publishing Applied ethnomusicology is an approach guided by principles of social responsibility, which extends the usual academic goal of broadening and deepening knowledge and understanding toward solving concrete problems and toward working both inside and beyond typical academic contexts (International Council for Traditional Music 2007). This edited volume is based on the first symposium of the ICTM's Study Group on Applied Ethnomusicology in Ljubljana, Slovenia in 2008 that brought together more than thirty specialists from sixteen countries worldwide. It contains a Preface, an extensive Introduction, and twelve selected peer-reviewed articles by authors from Australia, Austria, Canada, Germany, Slovenia, Serbia, South Africa, the United Kingdom, and the United States of America, divided into four thematic groups. These groups encompass: diverse perspectives on the growing field of applied ethnomusicology in various geographical and problem-solving contexts; research and teaching-related connotations; the potential in contributing to sustainable music cultures; and the use of music in conflict resolution situations. The edited volume Applied Ethnomusicology: Historical and Contemporary Approaches brings together previously dispersed knowledge and perspectives, and offers new insights to various disciplines within the humanities and social sciences. Rooted in diverse scholarly traditions, it addresses a variety of challenges in today's world and aims to benefit the quality of human existence.

The Role and Impact of Public-private Partnerships in Education

World Bank Publications The book offers an overview of international examples, studies, and guidelines on how to create successful partnerships in education. PPPs can facilitate service delivery and lead to additional financing for the education sector as well as expanding equitable access and improving learning outcomes.

Business Foundations: A Changing World

McGraw-Hill Education Business Foundations: A Changing World carefully blends the right mix of content and applications to give students a firm grounding in business principles. Where other products have you sprinting through the semester to cover everything, Business Foundations: A Changing World allows breathing space to explore topics and incorporate additional activities to complement your teaching. Build from the ground up, Business Foundations: A Changing World is for faculty and students who value a briefer, flexible, and integrated resource that is exciting, happening, focused and

applicable! What sets this learning program apart from the competition? An unrivaled, focused mixture of exciting content and resources blended with application examples, activities, and fresh topics that show students what is happening in the world of business today!

Operations Management

Oxford University Press Operations Management is an undergraduate text at universities and universities of technology that focusses on the managerial practices required in the manufacturing of products and provision of services.

Economics for South African Students

"Economics for South African students is a comprehensive introduction to economics in general, set against a contemporary South African background. The easy style and many practical examples make this publication extremely accessible. The book covers all the material usually prescribed for introductory courses, and it lays a solid foundation for intermediate and advanced studies in economics. The fifth edition is a restructured, thoroughly revised and updated version of the popular fourth edition. As in the previous editions, the emphasis is on the application of economic theory. A wealth of relevant information about the South African economy is also provided. This book is also available in Afrikaans. South African workbook for economics is an additional resource that students can purchase at their local bookstore or online retailer. Please visit www.vanschaiknet.com for information on core and supplementary Economics I products."--Publisher's description.

The Responsible Administrator

An Approach to Ethics for the Administrative Role

John Wiley & Sons Praise for the Fifth Edition of *The Responsible Administrator* "Cooper's fifth edition is the definitive text for students and practitioners who want to have a successful administrative career. Moral reasoning, as Cooper so adeptly points out, is essential in today's rapidly changing and complex global environment."—Donald C. Menzel, president, American Society for Public Administration, and professor emeritus, public administration, Northern Illinois University "The Responsible Administrator is at once the most sophisticated and the most practical book available on public sector ethics. It is conceptually clear and jargon-free, which is extraordinary among books on administrative ethics."—H. George Frederickson, Stone Distinguished Professor of Public Administration, University of Kansas "Remarkably effective in linking the science of what should be done with a prescriptive for how to actually do it, the fifth edition of Cooper's book keeps pace with the dynamic changes in the field, both for those who study it and those who practice it. The information presented in these pages can be found nowhere else, and it is information we cannot ethically afford to ignore."—Carole L. Jurkiewicz, John W. Dupuy Endowed Professor, and Woman's Hospital Distinguished Professor of Healthcare Management, Louisiana State University, E. J. Ourso College of Business Administration, Public Administration Institute

INTRODUCTION TO LEGAL PLURALISM IN SOUTH AFRICA

South African Human Resource Management

Theory & Practice

Juta and Company Ltd Book & CD. This fourth edition makes it clear that all who are interested in the sustainability of South Africa -- and Africa -- must put human resource management (HRM) at the very core of the management of organisations generally. The content is aligned to outcomes that are geared towards analytical and critical thinking about the theory and practice of HRM in South Africa. The African context is addressed, and ample information about HRM aspects 'elsewhere in Africa' is provided. This edition breaks away even further from the traditional structure of so many standard HRM textbooks. It challenges a broadening of the 'agenda' and scope of HRM work: HRM is not only about managing employees, but also about managing the work and the people who do the work of and in

organisations. This may involve alternative ways of getting the work of organisations done superiorly. This book will help you to apply HRM effectively to achieve its ultimate aim, namely to add value to people, to organisations and to society. This comprehensive book is organised around themes such as: Developing an appreciation for the context of HRM in South Africa; Strategising, designing and planning as preparatory HRM work; Sourcing work talent; Facing the countrys people empowerment challenge; Meeting the reward and care challenge; Handling labour and employee relations challenges; Championing change and transformation; Managing HRM-related information, including HRM and sustainability reporting. Based on most recent theoretical developments, the emphasis is on the practical applications. Samples of relevant documents are included, and an accompanying CD contains a wealth of relevant resources as well as a continuing, integrating case study that serves as a basis for these applications, and individual and group activities. As a package, South African Human Resource Management will be extremely valuable to both current and aspirant managers, and human resource practitioners.

EBOOK: Management Accounting, 6e

McGraw-Hill Education (UK) EBOOK: Management Accounting, 6e

Mental Capacity (Amendment) Act 2019

Royal Assent, 16th May 2019. An Act to amend the Mental Capacity Act 2005 in relation to procedures in accordance with which a person may be deprived of liberty where the person lacks capacity to consent

The Future of Management Education

Volume 1: Challenges facing Business Schools around the World

Springer This book discusses the new challenges facing Business Schools around the world with potential scenarios that may be envisioned for 2030 and strategies for stakeholders. Based on documented descriptions of competitive dynamics in the 'business' of business schools in a variety of countries, the authors highlight the fact that the 'industry' of management education is going through major changes such as new governance and business models, mergers and acquisitions, internationalization of faculty and students coexisting with entrenchment in local markets, ever more needs for financial resources, development of distant and blended learning, and increasing pressure for research output to boost rankings. With concerns surrounding the sustainability of current trends in faculty salary inflation, social acceptability of higher fees, cost of distance learning and the risk of an academic-industry divide around knowledge produced by management research, The Future of Management Education develops an analysis of business models and institution regulation. The two volumes cover the context of Business Schools in ten countries and grapples with the challenges they currently face. They specifically discuss foresight scenarios and strategic implications for stakeholders (Deans, faculty, students, prospective students, alumni, local businesses, corporations, government, accreditation bodies).

Land Reform in the Making

Tradition, Public Policy and Ideology in Botswana

Management Accounting

Pearson Education Pauline Weetman's innovative new text expertly guides students over the stepping stones of management accounting and provides a solid foundation across first and second levels as a basis for further specialist study. The text is clear and well structured and brings an imaginative approach to student learning with its emphasis throughout on allowing students to practice the application of theory. Key features include: comprehensive coverage of management accounting topics; provides a number of unique case studies complete with innovative ideas for interactive teaching sessions, as

well as engaging real-life commentaries; excellent business focus shows students how management accounting techniques can be applied in real business situations; relevant research is explained in outline to link teaching to current developments; extensive coverage of service and not for profit sectors as well as manufacturing. Practical and imaginative pedagogy includes group discussions and activities; a management accounting consultant, which helps bring topics alive; as well as a wealth of examples, questions and problems throughout.; This work is fully supported by a comprehensive suite of student and lecturer resources, including cases with teaching notes, questions and multiple choice questions, PowerPoint slides, lecture notes, graded questions, and solutions to questions in the book. Innovative full colour design brings key issues and essential topics to life. It fully reflects CIMA terminology. "Management Accounting" aims to provide continuity of study over first and second levels in specialist accounting programmes while preserving the generality of coverage that is suitable for business studies degrees. The text is also suitable for professional courses where management accounting is introduced for the first time. Pauline Weetman BA, BSc (Econ), PhD, CA, FRSE, is Professor of Accounting at the University of Strathclyde, and has extensive experience of teaching at undergraduate and postgraduate level, with previous chairs held at Stirling and Heriot-Watt Universities. She received the Distinguished Academic Award of the British Accounting Association in 2005. She has convened the examining board of the Institute of Chartered Accountants of Scotland and was formerly Director of Research at ICAS

Effective Project Management

Provides information to students about working successfully in a project environment, including how to organize and manage effective project teams. This book emphasizes on communication, focusing on how to document and communicate project developments within and outside of the team.

Cima

Business Law

Mhudi

An Epic of South African Native Life a Hundred Years Ago

Cost and Management Accounting

How to Succeed in Your Master's and Doctoral Studies

A South African Guide and Resource Book